



**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING AGENDA
March 11, 2024 at 7:00 p.m.
Clinton Township Middle School Auditorium
34 Grayrock Rd, Clinton, NJ 08809**



CALL TO ORDER: _____ called the meeting to order at _____ p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 4, 2024.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Michael Blumenfeld			
Ms. Stacie-Ann Creighton			
Ms. Catherine Mary Emery			
Mr. Matthew Fernandes			
Mr. Scott Hornick			
Ms. Jennifer Kaltenbach			
Mr. Daniel Rosa			
Dr. Catherine Riihimaki			
Ms. Lana Brennan			

PLEDGE OF ALLEGIANCE: _____ led the Board in the Pledge of Allegiance.

BOARD PRESIDENT’S COMMENTS/REPORT

PRESENTATION:

- Student Representatives: Abigail Jenkin and Justin Smith
- Break/Buddy Bench Proposal at PMG - Girl Scout Troop 80195 - Kayla Maio, Julia Matos, Natalie Ronaldo
- Wellness Committee and Sustainable NJ Update (Stephanie Rosa)
- District Goals Presentation

SUPERINTENDENT’S REPORT

- Mission Statement
 - *The Clinton Township School District, every student inspired, every team member supported, and every family engaged.*
- Strategic Planning Updates
- Budget Updates
- Grant Updates
- Acknowledgements
 - Relay for Life
 - Sustainable NJ
 - Staff that has been addressing spore count
 - PTA
 - Staff Wellness Initiative

SUPERINTENDENT’S ACTION ITEMS:

- 24-SU-020 APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS**
- 24-SU-021 APPROVAL OF SAFETY AND SECURITY DRILL**
- 24-SU-022 APPROVAL OF SECOND READING OF HARASSMENT, INTIMIDATION AND BULLYING (HIB)**
- 24-SU-023 APPLY FOR AND OBTAIN A GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**
- 24-SU-024 ACKNOWLEDGEMENT OF RELAY FOR LIFE FUNDRAISER AT CTMS**

Action Item 24-SU-020

APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS

BE IT RESOLVED, that the Board of Education accepts the January and February 2024 enrollment and suspension reports presented by Superintendent of Schools, Dr. Melissa Stager.

Building	Enrollment As of 1/31/2024	January 2024 Suspensions	Enrollment As of 2/29/2024	February 2024 Suspensions
SRPS	70	0	69	0
PMG	363	0	366	0
RVS	362	0	362	0
CTMS	422	2	421	0
District Total	1,217	2	1,218	0

Action Item 24-SU-021
APPROVAL OF SAFETY AND SECURITY DRILL

BE IT RESOLVED, the Clinton Township Board of Education accepts the January and February 2024 drill reports presented by Superintendent of Schools, Dr. Melissa Stager.

Building	January Fire Drill Date(s)	January Security Drill Date(s)	February Fire Drill Date(s)	February Security Drill Date(s)
SRPS	1/18/24	1/24/24	2/23/24	2/29/24
PMG	1/30/24	1/24/24	2/12/24	2/27/24
RVS	1/4/24	1/24/24	2/27/24	2/26/24
CTMS	1/23/24	1/29/24	2/8/24	2/20/24

Action Item 24-SU-022
APPROVAL OF SECOND READING OF HARASSMENT, INTIMIDATION AND BULLYING (HIB)

BE IT RESOLVED, the Clinton Township Board of Education hereby affirms the second reading of the Superintendent of Schools, Dr. Melissa Stager’s, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 256443
- HIB Report Tracking Number 256525
- HIB Report Tracking Number 257835

Action Item 24-SU-023
APPLY FOR AND OBTAIN A GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

WHEREAS, the Clinton Township Board of Education desires to APPLY FOR AND OBTAIN A GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS for approximately \$90,000 of a \$160,000 total, to carry out a project to replace a playground set for children aged 2 through 5 due to a playground inspection that condemned the previously existing playground sets at the Spruce Run School; and

WHEREAS, The District, with a previous New Jersey Department of Community Affairs Grant, only replaced one playground, therefore limiting the number of students who can play safely on the surface; and

WHEREAS, The installation of this playground would increase safety and eliminate barriers to access, as well as increase community access to play structures; and

WHEREAS, that the Clinton Township Board of Education does hereby authorize the application for such a grant; and,

BE IT THEREFORE RESOLVED, the Clinton Township Board of Education recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Clinton Township Board of Education and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Ms. Lana Brennan, Board President

Dr. Melissa Stager, Superintendent

Dr. Gretchen Dempsey, School Business Administrator/ Board Secretary

Action Item 24-SU-024

ACKNOWLEDGEMENT OF RELAY FOR LIFE FUNDRAISER AT CTMS

WHEREAS, the American Cancer Society Relay For Life unites communities to celebrate cancer survivors, remember loved ones lost to cancer, and raise funds to improve the lives of people with cancer and their families through advocacy, research, and patient support, to ensure everyone has an opportunity to prevent, detect, treat, and survive cancer; and

WHEREAS, the Clinton Township Middle School Relay for Life Leadership Team, led by Diane Cormican, held the Relay for Life Event on Friday, February 23, 2024; and

WHEREAS, the Relay For Life Event raised over \$27,000 for the American Cancer Society; and

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education commends Diane Cormican and the Clinton Township Middle School Relay For Life Leadership Team for their efforts and dedication to the fight against cancer.

Board of Education Roll Call Vote on Action Item 24-SU-020 through 24-SU-024

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

FIRST RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

BOARD ACTION:

- 24-BA-020 APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES**
- 24-BA-021 APPROVAL TO PARTICIPATE IN SUSTAINABLE JERSEY FOR SCHOOLS**
- 24-BA-022 APPROVAL OF SUSTAINABLE JERSEY FOR SCHOOLS TEAM MEMBERS**
- 24-BA-023 ADOPTION OF THE TENTATIVE BUDGET FOR SCHOOL YEAR 2024-2025**
- 24-BA-024 APPROVES TRAVEL, MAXIMUM TRAVEL AND EXPENSE REIMBURSEMENT FOR THE SCHOOL YEAR 2024-2025**
- 24-BA-025 APPROVAL OF RESOLUTION SUBMISSION FOR THE DELEGATE ASSEMBLY FOR INCLUSION IN THE NEW JERSEY MANUAL OF POSITIONS AND POLICIES ON EDUCATION**
- 24-BA-026 APPROVAL OF DONATION FROM EXXONMOBIL**
- 24-BA-027 APPROVAL OF DONATION FROM NJEA**
- 24-BA-028 APPROVAL OF SUBMISSION OF PRESCHOOL EDUCATION AID (PEA) BUDGET PLANNING WORKBOOK**

Action Item 24-BA-020

APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the minutes from the following board meeting as distributed to each board member:

- January 22, 2024 - Regular Meeting
- January 22, 2024 - Executive Session Meeting

Action Item 24-BA-021

APPROVAL TO PARTICIPATE IN SUSTAINABLE JERSEY FOR SCHOOLS

WHEREAS, The Clinton Township Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools certification; and

WHEREAS, The Clinton Township Board of Education and Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions; and

WHEREAS, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places; and

WHEREAS, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and

WHEREAS, the Clinton Township Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools; and

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships; and

WHEREAS, the Clinton Township Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities,

NOW THEREFORE BE IT RESOLVED that the Clinton Township Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the Board’s intention to pursue certification for schools in the district. We hereby appoint Caroline Mann as the district’s liaison to Sustainable Jersey for Schools. We do hereby recognize Spruce Run Preschool, Patrick McGaheran School, Round Valley School, and Clinton Township Middle School as the agents to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions. We agree to complete district actions and to support the district’s schools in completing their actions.

Action Item 24-BA-022

APPROVAL OF SUSTAINABLE JERSEY FOR SCHOOLS TEAM MEMBERS

WHEREAS, In order to become a certified Sustainable Jersey for Schools School and or District, The Clinton Township Board of Education must affirm the composition of a Green Team; and

WHEREAS, the Green Team consists of members, representing all four of the district’s schools, the community, board of education, and parents,

NOW THEREFORE BE IT RESOLVED, The Clinton Township Board of Education approves the members below for the Sustainable Jersey for Schools Green Team:

- Carl Blanchard, Director of Curriculum and Instruction
- Mario Caballero, Clinton Township Green Team Environmental Committee Chair
- Diane Cormican, Representative of Clinton Township Middle School
- Jennifer Desjadon, Representative of Round Valley School
- Gretchen Dempsey, School Business Administrator and Liaison to Strategic Planning
- Ronda Ferri, Liaison to Buildings and Grounds
- Matthew Fernandes, Board of Education

Jennifer Kaltenbach, Board of Education
Adriana King, Representative of Spruce Run School
Kira Lawrence, Parent, Scientist and Policy Advisory for NJ Division on Clean Energy
Caroline Mann, Green Team Coordinator
Stephanie Rosa, Liaison for the Wellness Committee
Melissa Stager, Superintendent
Heather Stanley, Representative of Patrick McGaheran School

Action Item 24-BA-023

ADOPTION OF THE TENTATIVE BUDGET FOR SCHOOL YEAR 2024-2025

WHEREAS, the Superintendent of Schools recommends to the Clinton Township Board of Education, to adopt the district's tentative 2024-2025 budget; and

WHEREAS, upon the adoption of the district's tentative 2024-2025 budget, administration will provide to the New Jersey Department of Education the district's tentative 2024-2025 budget and supporting documentation as required by the Commissioner of Education to the Executive County Superintendent of Schools for their review and approval; and

WHEREAS, the district's tentative 2024-2025 budget was prepared to be consistent with the New Jersey Quality Single Accountability Continuum (NJQSAC) focusing on quality performance indicators in all five areas of school district effectiveness; Operations Management, Instruction and Program, Fiscal Management, Personnel and Governance; and

WHEREAS, the district's tentative 2024-2025 budget was prepared consistent with the district's Finance Policy 6220 addressing budget preparation, with primary consideration given to educational priorities identified by the Superintendent of Schools; and

WHEREAS, the district's tentative 2024-2025 budget is designed to carry out the educational plan in a thorough and efficient manner, to maintain school district facilities, and to honor continuing obligations of the district; and

WHEREAS, the district's tentative 2024-2025 budget evolved primarily from the needs of the schools as expressed by the three Principals, the Director of Curriculum, Learning, and Grants, the Information Technology Manager, the Director of Special Services, the Supervisor of Building & Grounds, the School Business Administrator and the Superintendent of Schools, and is compatible with approved district plans; and

WHEREAS, the tentative 2024-2025 budget was constructed consistent with the School Funding Reform Act of 2008, under which a district could apply for some tax levy adjustments to cover extraordinary conditions such as, for health benefit cost increase above two (2) percent; an enrollment adjustment, and banked cap, the results which could increase local taxes above the two (2) percent cap; and

WHEREAS, the tentative 2024-2025 budget includes the adjustment for increased costs of health benefits in the amount of \$218,016, and the additional funds will be used to pay for the additional increases in health benefit premiums; and

WHEREAS, the tentative 2024-2025 budget does not include the use of the enrollment adjustment to offset the various costs associated with the increased of students to the district due to not being eligible; and

WHEREAS, the tentative 2024-2025 budget does not include the use of previously banked cap, which will continue to be available for future budget years; and

WHEREAS, the following diagram provides a breakdown of the 2024-2025 budget by fund:

FUND	BUDGET	LOCAL TAX LEVY
General Fund	\$32,970,468	\$27,493,703
Special Revenue Fund	\$2,258,602	\$0
Debt Service Fund	\$2,022,240	\$2,022,240
Total Base Budget	\$37,251,310	\$29,515,943

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Clinton Township Board of Education approves the tentative budget for the 2024-2025 school year using the 2024-2025 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6; and

BE IT FURTHER RESOLVED, the Clinton Township Board of Education affixes/determines that the amount of money necessary to be appropriated for the use of the public schools for the 2024-2025 school year shall be submitted at \$32,970,468 in the General Fund and the General Fund local tax levy shall be submitted at \$27,493,703; and

BE IT FURTHER RESOLVED, that the amount of money necessary to be appropriated for the use of the public schools for the 2024-2025 school year shall be submitted at \$2,002,240 in the Debt Service Fund and the Debt Service Fund local tax levy shall be submitted at \$2,022,240; and

	General Fund	Special Revenues	Debt Service	Totals
2024-2025 Total Expenditure	\$32,970,468	\$2,258,602	\$2,022,240	\$37,251,310
Anticipated Revenue/Sources	\$5,476,765	\$2,258,602	\$0	\$7,735,367
Taxes to be Raised	\$27,493,703	\$0	\$2,022,240	\$29,515,943
Total Revenue/Sources	\$32,970,468	\$2,258,602	\$2,022,240	\$37,251,310

BE IT FURTHER RESOLVED, to advertise said tentative budget in the Hunterdon Review in accordance with the form suggested by the New Jersey Department of Education and according to the law; and

BE IT FURTHER RESOLVED, a public hearing on the budget for the 2024-2025 school year will be held at the Clinton Township Middle School auditorium, located at 34 Grayrock Road, Clinton, NJ on April 29, 2024 at 7:00 PM; and

BE IT FURTHER RESOLVED, included in budget line 580, *Budgeted Fund Balance-Operating*, is \$500,000; and

BE IT FURTHER RESOLVED, included in the budget line 620, *Withdrawal from Capital Reserve – for Excess Costs and Other Capital Projects* in the amount of \$1,371,500 for the purpose of preschool restroom construction at Spruce Run School and roof construction at CTMS ; and

BE IT FURTHER RESOLVED, included in the budget line 630, *Withdrawal from Maintenance Reserve* in the amount of \$51,205 for the purpose of various maintenance projects such as painting, sidewalks, mower, door magnets and such; and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A:5.2(a), the board establishes for travel, public relations and each type of professional service, a maximum level of spending in the general operating budget for the ensuing 2024-2025 school year as follows:

SERVICE	NOT TO EXCEED
Instructional Services	\$ 160,000
Special Education Services	975,000
Student Support Services	85,000
Legal	275,000
Audit	45,000
Architect	150,000
Election	50,000
Other Administrative Services	350,000
Professional Development	160,000
Travel	60,000

BE IT FURTHER RESOLVED, that the Administration needs to notify the Board if there arises a need to exceed said maximums, excluding travel related expenditure, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools shall hereby forward to the Commissioner of Education the budget statement, budget statement certification, form A4F (Certification and Report of School Taxes, 2024-2025 school year), supporting documentation, as required by statute and code and make any necessary adjustments to the budget in order to receive approval from the County Offices in order to advertise for the public hearing relating to the 2024-2025 budget.

Action Item 24-BA-024

APPROVES TRAVEL, MAXIMUM TRAVEL AND EXPENSE REIMBURSEMENT FOR THE SCHOOL YEAR 2024-2025

WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, a Board of Education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq; and

WHEREAS, the Board of Education recognizes school staff and board members will incur travel expenses related to and within the scope of the current responsibilities and for travel that promotes delivery of instruction or furthers the efficient operations of the school district; and

WHEREAS, N.J.A.C 6A:23A Subchapter 7 requires board members to receive approval of these expenses by a majority of the full voting membership of the board and staff members to receive prior approval of these expenses by the Superintendent of schools and a majority of the full voting membership of the board; and

WHEREAS, the Board of Education may establish, for regular business travel only, an annual school year threshold of \$1,500 per staff member where prior board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education out of district travel and reimbursement forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education out of district travel and reimbursement forms; and

BE IT FURTHER RESOLVED, that the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$60,000 for all staff and board members for the 2024-2025 school year; and

BE IT FURTHER RESOLVED, that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$60,000 for the 2024-2025 school year which the maximum travel expenditure amount for the 2023-2024 school year is \$60,000 which, 14,995.48 has been expended and \$20,826.19 is encumbered to date; and

BE IT FURTHER RESOLVED, the School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

Action Item 24-BA-025

APPROVAL OF RESOLUTION SUBMISSION FOR THE DELEGATE ASSEMBLY FOR INCLUSION IN THE NEW JERSEY MANUAL OF POSITIONS AND POLICIES ON EDUCATION

WHEREAS, On May 13, 2019, Governor Phil Murphy signed S477 / A3648 into law, drastically reforming New Jersey's civil statute of limitations for survivors of sexual assault; and

WHEREAS, This law has allowed entities to bring lawsuits against tax-funded school districts for allegations going back decades; and

WHEREAS, Analog record-keeping done in the past has impacted the ability of some districts to find proper documentation of coverage or witnesses who could neither affirm nor deny any claims; and

WHEREAS, The Clinton Township School District is currently one of several districts with pending lawsuits stemming from this Bill, where this district is unable to find past insurance records or concrete evidence; and

WHEREAS, This legal research has come at great expense to taxpayers, and the district would have to use local tax dollars to pay any claims that could be awarded in court proceedings or settlements; and

WHEREAS, The Delegate Assembly is the official policy making body of the New Jersey School Boards Association; and

WHEREAS, Education related policies resulting from prior Delegate Assembly and Board of Directors' actions are codified in the NJSBA Manual of Positions and Policies on Education; and now,

THEREFORE BE IT RESOLVED, That the Clinton Township Board of Education proposes the following **new language** for adoption by the Delegate Assembly and inclusion in the NJSBA Manual of Positions and Policies on Education:

The NJSBA believes that while all victims should be able to seek justice, the intent of S477/A3648 may not have meant to divert tax dollars from education to rectify past circumstances in which the district has not been able to find proper documentation, therefore NJSBA believes that there should be a state funded award limit for any cases that occurred over 20 years ago related to S477/A3648 in which no records can be found, to ensure the district can continue to provide a thorough and efficient education to current and future students.

THEREFORE BE IT FURTHER RESOLVED, That this resolution be placed on the agenda for consideration at the May 18, 2024 Delegate Assembly.

Action Item 24-BA-026
APPROVAL OF A DONATION FROM EXXONMOBIL

BE IT RESOLVED, the Clinton Township Board of Education, with gratitude, accepts the donation of \$2,000 from ExxonMobil to support the local programs.

Action Item 24-BA-027
APPROVAL OF A DONATION FROM NJEA

BE IT RESOLVED, the Clinton Township Board of Education, with gratitude, accepts the donation of \$2,000 from NJEA to support the Clinton Township Middle School TREPS\$.

Action Item 24-BA-028
APPROVAL OF SUBMISSION OF PRESCHOOL EDUCATION AID (PEA) BUDGET PLANNING WORKBOOK

WHEREAS, the Clinton Township School District was approved for Preschool Education Aid (PEA) in 2023-2024 and is currently running a full-day preschool program in Spruce Run School; and

WHEREAS, the State Department of Education requires Boards of Education to submit a Budget Planning Workbook for the upcoming year;

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Clinton Township Board of Education approves the submission of the PEA Budget Planning Workbook for the 2024-2025 school year.

Board of Education Roll Call Vote on Action Items 24-BA-020 through 24-BA-028

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

FACILITIES/FINANCE:

Dr. Blumenfeld - Chair; Ms. Emery, Mr. Rosa

- 24-FF-045 APPROVAL OF BILL LISTS**
- 24-FF-046 ACCEPTANCE OF THE JANUARY AND FEBRUARY FINANCIAL REPORTS**
- 24-FF-047 APPROVAL OF TRANSFERS THROUGH FEBRUARY 29, 2024**

- 24-FF-048 APPROVAL TO AWARD RFP #24-01 HIGH-IMPACT TUTORING**
- 24-FF-049 RESCIND APPROVAL OF NISIVOCCIA TO PERFORM FY2024 AUDIT**
- 24-FF-050 APPROVAL OF DISPOSITION OF SURPLUS PROPERTY**
- 24-FF-051 APPROVAL OF CAPITAL RESERVE WITHDRAWAL**
- 24-FF-052 APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH HCESC: ADDITIONAL SCHOOL YEAR ROUTES**
- 24-FF-053 APPROVAL OF SHARED SERVICES AGREEMENT WITH CLINTON TOWNSHIP: SCHOOL RESOURCE OFFICER**
- 24-FF-054 ACKNOWLEDGMENT OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL STATEMENT AS STIPULATED BY 6A:27-11.2**
- 24-FF-055 APPROVAL OF AMENDED 2023-2024 MUNICIPAL TAX LEVY PAYMENT SCHEDULE**
- 24-FF-056 APPROVAL OF ACCEPTANCE OF NJSDA GRANT**
- 24-FF-057 APPROVAL OF FACILITIES AND MAINTENANCE SUBCONTRACT AGREEMENT WITH HUNTERDON COUNTY EDUCATION SERVICE COMMISSION**

Action Item 24-FF-045

APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education with the ability to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating January 23, 2024 through March 11, 2024 is being presented to the board with the recommendation that they be ratified, approved and paid, and

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$6,438,554.91; and,

BE IT FURTHER RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and,

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

JANUARY 22, 2024 BILL LIST	
General Account	\$5,162,317.69
Capital Projects Account	\$7,964.99
Food Service Account	\$57,107.41
Payroll Agency Account	\$1,211,164.82
TOTAL	\$6,438,554.91

Action Item 24-FF-046

ACCEPTANCE OF THE JANUARY AND FEBRUARY FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district’s financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statements, the Board Secretary’s, and the Cash Reconciler’s reports; and

WHEREAS, the Board Secretary’s and Cash Reconciler reports for the months ending January 31, 2024 and February 29, 2024 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary’s and Cash Reconciler Reports for the months ending January 31, 2024 and February 29, 2024; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district’s financial obligation.

Action Item 24-FF-047

APPROVAL OF TRANSFERS THROUGH FEBRUARY 29, 2024

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the report “Transfers Before/After” for fiscal year 2023-2024 through February 29, 2024, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

Action Item 24-FF-048

APPROVAL TO AWARD RFP #24-01 HIGH-IMPACT TUTORING

WHEREAS, Clinton Township School District (CTSD) applied for, received approval, and accepted a High-Impact Tutoring grant through the New Jersey Department of Education in the amount of \$75,912; and

WHEREAS, the amount approved exceeds public bidding thresholds, and the Division of Local Government Services (DLGS) approved the use of competitive contracting under N.J.S.A. 18A:18A-4.1.k for procurement of tutoring vendors under this Program; and

WHEREAS, the Clinton Township Board of Education authorized a competitive contracting process for the solicitation of proposals for High-Impact Tutoring on December 11, 2023, including the distribution of an RFP in connection therewith; and

WHEREAS, administration advertised for such services on January 11, 2024 notifying anyone interested in submitting a proposal to provide a response to our request for proposal by February 8, 2024 at 10 AM.; and

WHEREAS, the district received two (2) proposals, one from *Sunshine Education* and another from *New Jersey Tutoring Corps*; and

WHEREAS, an evaluation team met to review the proposals and an evaluation report has been created and posted on the district website;

NOW THEREFORE BE IT RESOLVED that Clinton Township Board of Education accepts the recommendation of the evaluation team for RFP #24-01 and accepts the proposal of *New Jersey Tutoring Corps* to provide high-impact tutoring to Clinton Township School District.

Action Item 24-FF-049

RESCIND APPROVAL OF NISIVOCCIA TO PERFORM FY2024 AUDIT

WHEREAS, there exists a need in the Clinton Township School District to have an external audit conducted by a Certified Public Accountant; and

WHEREAS, the Clinton Township Board of Education awarded a contract in June 2022 to Nisivoccia LLP, Certified Public Accountants and Advisors, to conduct the audit for the fiscal year ending June 30, 2023; and

WHEREAS, the Clinton Township Board of Education has determined that District staff met all expectations for the audit as outlined in Nisivoccia’s engagement letter; and

WHEREAS, the Clinton Township Board of Education has determined that Nisivoccia LLP, Certified Public Accountants and Advisors did not meet all expectations for the audit as outlined in their engagement letter, as they failed to meet deadlines established by New Jersey Department of Education; and

WHEREAS, the Clinton Township Board of Education awarded a contract in June 2023 to Nisivoccia LLP, Certified Public Accountants and Advisors, to conduct the audit for the fiscal year ending June 30, 2024 for a flat fee of \$38,000; and

WHEREAS, contracts for auditing services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study;

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education hereby rescinds the contract it previously awarded to Nisivoccia LLP, Certified Public Accountants and Advisors to conduct the audit for the fiscal year ending June 30, 2024; and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator/Board Secretary to solicit proposals for auditing services, including the drafting and distribution of an RFP in connection therewith. This resolution shall take effect immediately.

Action Item 24-FF-050

APPROVAL OF DISPOSITION OF SURPLUS PROPERTY

WHEREAS, the Clinton Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Clinton Township Board of Education is desirous of dispositioning said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Clinton Township Board of Education in the Township of Clinton, County of Hunterdon, hereby directs as follows:

1. A list of the surplus property to be dispositioned is below.
2. The surplus property as identified shall be dispositioned in an "as is" condition without express or implied warranties.
3. The Clinton Township Board of Education reserves the right to accept or reject any proposal submitted.

Item	Quantity
Wooden Chairs	45
Wooden Tables	7
Stage Lights	6
Bins of Robotic Legos	103
Chairs with Slides	270
Pianos	3

Action Item 24-FF-051

APPROVAL OF CAPITAL RESERVE WITHDRAWAL

WHEREAS, the Clinton Township Board of Education may use capital reserve funds to implement capital projects in the school district's LRFP as required pursuant to N.J.S.A. 18A:7G-4.a and N.J.A.C. 6A:26-2; and

WHEREAS, the Clinton Township Board of Education may withdraw funds from the capital reserve account at any time;

NOW THEREFORE BE IT RESOLVED, the Clinton Township Board hereby approves of the withdrawal of approves the withdrawal of \$138,500 from capital reserve to utilize these funds to assist in implementing the capital improvement of two projects, including \$73,500 for the soft costs, including architect fees, for the partial roof replacement of roof "Q" at the Clinton Township Middle School and \$65,000 for the soft costs, including architect fees, for new restrooms to service future Pre-K classrooms at the Spruce Run School.

Action Item 24-FF-052

**APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH HCESC SCHOOL:
ADDITIONAL SCHOOL YEAR ROUTES**

WHEREAS, on September 11, 2023, the Clinton Township Board of Education approved the 2023-2024 Joint Transportation route agreement with the Hunterdon County Educational Services Commission serving as the Lead Educational Authority and Host District, with specific route costs as follows; and

WHEREAS, Hunterdon County Educational Services Commission has indicated that 4 existing routes were inadvertently missing from the list originally provided to Clinton Township Board of Education;

NOW THEREFORE BE IT RESOLVED, to approve the 2023-2024 Joint Transportation route agreement with the Hunterdon County Educational Services Commission serving as the Lead Educational Authority and Host District, for the routes not included in the September 11, 2023 approval, with route costs as follows:

Route	Destination	Cost
CM05	Clinton Township Middle School	\$31,820.40
CM06	Clinton Township Middle School	\$31,818.60
CM02	Patrick McGaheran School	\$31,820.40
CM09	Patrick McGaheran School	\$35,757.00
	Administrative Fee	\$7,216.90

Action Item 24 -FF-053

**APPROVAL OF SHARED SERVICES AGREEMENT WITH CLINTON TOWNSHIP:
SCHOOL RESOURCE OFFICER**

WHEREAS, Clinton Township Board of Education (hereinafter referred to as “School District”) has received a proposal from the Township of Clinton (hereinafter referred to as “Township”) to provide a school resource officer; and

WHEREAS, the School District desires to enter into a shared services agreement with the Township to provide said school resource officer; and

WHEREAS, the School District and the Township are authorized pursuant to Uniformed Shared Services Consolidation Act, N.J.S.A. 40A:65- 1, et seq. to enter into a shared service agreement with any other local unit to provide or receive any service that each local unit could perform on its own; and

WHEREAS, municipalities and school districts are expressly authorized to work together for the provision of services pursuant to N.J.S.A. 40:48-2, N.J.S.A. 40:61-1, N.J.S.A. 40:61-5, N.J.S.A. 18A:20-22, and the Shared Services Act; and

WHEREAS, both parties recognize the potential benefits of this program to the citizens of the Municipality and to the students and staff of the School District; and

WHEREAS, an additional spending proposal was passed in November 2023 for this service;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein the School District and the Township agree as follows:

1. The School District and the Township agree to assign one Officer to the School District up to forty (40) hours per week during the school year. In the event of the absence or leave of the Officer, or if circumstances arise that require a change, the Township will provide a replacement Officer at no additional cost to the School District.

2. The Officer shall be selected by the Chief of Police in consultation with the School District. The School District may meet with and interview the Officer to determine if the Officer is suitable for working in a school environment. If the School District finds the officer selected by the Chief of Police to be unacceptable, the Chief of Police may select another officer, or in the alternative, revoke this agreement.

3. The Officer shall be compensated by the Municipality. The School District agrees to retain Officer[s] for the 2023-2024 school year. The School District agrees to pay the Township an amount not to exceed \$150,000.00 for services rendered in the 2023-2024 school year (actual amount will be prorated based on start date), upon the Township's presentation to the School District.

4. This agreement shall become effective on or about and January 1, 2024 and shall remain in effect until June 30, 2025.

5. A copy of the Agreement shall be put on file with the Township for inspection by the public upon adoption of this Resolution authorizing the execution of the Agreement.

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education hereby agrees to enter into the Shared Services Agreement with the Township of Clinton for the 2023-2024 and 2024-2025 school years at an annual cost not to exceed \$150,000.00 and agrees to be bound by the terms and conditions thereof.

Action Item 24 -FF-054

**ACKNOWLEDGMENT OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL
STATEMENT AS STIPULATED BY 6A:27-11.2**

WHEREAS, On Friday, February 09, 2024, the Clinton Township School District Administrator for the Spruce Run School oversaw the school bus emergency evacuation drill for all routes and non-riders; and

WHEREAS, the Bus Emergency Evacuation Drill was held at the school loading area during the Spruce Run daily schedule; and

WHEREAS, the safety and security of our students is of the highest priority for the Clinton Township Board of Education; and

WHEREAS, N.J.A.C. 6A:27-11.2 requires emergency exit drills at least twice within the school year for all students who are transported to and from school; and

WHEREAS, the Administrator at the Clinton Township Spruce Run school has conducted an emergency exit drill as indicated in the Table below;

THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges the building Administrator's adherence to district policy and procedure concerning the performance of the required emergency exit drills on the date and at the time indicated below:

School Location	Administrator (Who Supervised the Drill)	Date	Time	Route #
SRS	Stephanie Rosa & Monitors	2/9/2024	10:00 a.m.	SRS/PMG Van, P01, P04, P07 & All Non-Riders

Action Item 24-FF-055**APPROVAL OF AMENDED 2023-2024 MUNICIPAL TAX LEVY PAYMENT SCHEDULE**

WHEREAS voters approved *Additional Spending Proposal #1* in November 2023 raising an additional \$150,000 for General Funds in the 2023-2024 School Year to provide services from the Clinton Township Police Department to provide for one (1) dedicated School Resource Officer to the district schools;

Motion to approve the amended 2023-2024 Municipal Tax Levy Payment Schedule to reflect the revised \$26,740,870 Local General Fund Tax Levy

DATE	AMOUNT DUE
February 15, 2024	\$2,689,087
March 15, 2024	\$2,689,087
April 15, 2024	\$2,689,087
May 15, 2024	\$2,689,087
June 15, 2024	\$2,689,087

Action Item 24-FF-056**APPROVAL OF ACCEPTANCE OF NJSDA GRANT**

WHEREAS, the New Jersey Department of Education and the New Jersey Schools Development Authority made funding available to schools throughout the state for emergent or capital maintenance projects; and

WHEREAS, Clinton Township School District filed a certification for *SDA Emergent Needs & Capital Maintenance* funds on February 2, 2024 for the purpose of updating HVAC controls in portions of RVS;

NOW THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the acceptance of *SDA Emergent Needs & Capital Maintenance* funds in the amount of \$26,435.

Action Item 24-FF-057**APPROVAL OF FACILITIES AND MAINTENANCE SUBCONTRACT AGREEMENT WITH HUNTERDON COUNTY EDUCATION SERVICE COMMISSION**

WHEREAS, Clinton Township Board of Education (hereinafter referred to as "CTBOE") has received a proposal from Hunterdon County Educational Services Commission (hereinafter referred to as "HCESC") to provide facilities and maintenance subcontract services; and

WHEREAS, HCESC and CTBOE desire to enter into a joint agreement from July 1, 2023 through June 30, 2024 wherein HCESC will provide the said facilities and maintenance subcontract services; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS, HCESC and CTBOE are of the opinion that the services can be more efficiently and economically provided to their respective school districts through a joint agreement for subcontracting of such services;

NOW, THEREFORE BE IT RESOLVED, CTBOE agrees to pay HCESC at a rate of \$60.00 per hour for facilities and maintenance subcontract services as needed, requested and agreed upon.

Board of Education Roll Call Vote on Action Items 24-FF-045 through 24-FF-057

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL:

Mr. Hornick - Chair; Ms. Creighton, Mr. Fernandes

All Personnel Action Items listed below have been recommended by the Superintendent to the Clinton Township Board of Education for approval:

- 24-P-070 APPROVAL OF RESIGNATION**
- 24-P-071 APPROVAL OF EMPLOYMENT**
- 24-P-072 APPROVAL OF AMENDMENT OF EMPLOYMENT**
- 24-P-073 APPROVAL OF TRANSFER/CHANGE OF ASSIGNMENT**
- 24-P-074 APPROVAL OF LEAVE OF ABSENCE**
- 24-P-075 RESCIND APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)**
- 24-P-076 APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)**
- 24-P-077 APPROVAL OF JOB TITLE AND JOB DESCRIPTION(S)**
- 24-P-078 APPROVAL OF ADDITIONAL COMPENSATION**
- 24-P-079 APPROVAL OF SUBSTITUTE(S) FOR 2023-2024 SCHOOL YEAR**

Action Item 24-P-070

APPROVAL OF RESIGNATION

BE IT RESOLVED, the Clinton Township Board of Education approves, with regret, the resignation of the following employee(s):

Name	Position	Location	Effective Date	PCR#
Theresa Bostock	Custodian	PMG	3/25/2024	0000095
Gabriela Rodriguez	Teaching Assistant	SRPS	2/23/2024	0000245
Prudence Slinkowski	Teaching Assistant	PMG	2/21/2024	0001006

Action Item 24-P-071

APPROVAL OF EMPLOYMENT

BE IT RESOLVED, the Clinton Township Board of Education approves employment for the 2023-2024 school year to the following, at the recommendation of Superintendent of Schools:

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Stephanie Aguiar 11-000-262-107-900-035	Lunch Aide	PMG	\$8,640.00 (prorated)	0.43	2/26/24 to 6/30/24	0000118
Joy Boisclair 11-120-100-101-900-035 11-110-100-101-900-035 11-120-100-101-992-035	Leave Replacement 1st Grade	PMG	BA+60 Step R \$32,390.62 \$10,796.88 \$43,187.50 (prorated)	1.0	2/1/24 to 5/3/24	0000149
Jennifer Cwynar 11-120-100-101-992-035	Leave Replacement PM Enrichment (additional assignment)	PMG	MA in F/Step N \$37,127.50 (prorated)	0.5	2/6/24 to 5/3/24	0000242
Kimberly Demarest 11-000-217-100-900-035	Teaching Assistant	PMG	TA/BA/Step 12 \$32,965.00 (prorated)	1.0	2/5/24 to 6/30/24	0001006
Audrey Kramer 11-000-262-100-900-035	Custodian	PMG	Custodian/Step 2 \$48,060.00 (prorated)	1.0	3/26/24 to 6/30/24	0000095
Carla Varner 11-000-217-100-900-050	Teaching Assistant	CTMS	TA/BA/Step 4 \$28,620.00 (prorated)	1.0	2/21/24 to 6/30/24	0000251
Anna Williams 11-000-262-107-900-035	Lunch Aide (Fridays only)	PMG	\$1,728.00 (prorated)	0.1	2/16/24 to 6/30/24	0000123

Action Item 24-P-072

APPROVAL OF AMENDMENT OF EMPLOYMENT

BE IT RESOLVED, the Clinton Township Board of Education approves to amend the following employment terms:

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Melinda Hubbard 20-218-200-105-900-030	Part-time School Secretary	SRS	Secretary 10 Month/Step 0 \$19,020.00 (prorated)	0.5	1/1/24 to 6/30/24	0001020
Rebecca Patuto 11-120-100-101-989-040	Leave Replacement Teaching Assistant	RVS	TA/BAS Step 2 \$28,120.00 (prorated)	1.0	3/4/24 to 6/30/24	0000206

Action Item 24-P-073

APPROVAL OF TRANSFER/CHANGE OF ASSIGNMENT

BE IT RESOLVED, the Clinton Township Board of Education approves the following transfer/change of assignments for the 23-24 school year:

Name	From Location/Position/PCR	To Location/Position/PCR	Effective Dates
Wendy Lertola	RVS/Elementary (Spanish) Leave Replacement Teacher/0000180	PMG/Teaching Assistant/0000206	3/4/24 to 6/30/24
Susan Tavaréz	CTMS/TA (1.0)/0000084	CTMS/TA (0.5)/ SRPS/TA (0.5)/0000084	2/26/24 to 6/30/24

Action Item 24-P-074

APPROVAL OF LEAVE OF ABSENCE

BE IT RESOLVED, the Clinton Township Board of Education approves the following leaves of absence:

Employee ID	Paid Leave With Benefits	Unpaid Leave With Benefits	Unpaid Leave Without Benefits	Return to Work Date
49853617	1/8/24 to 2/9/24	2/12/24 to 5/4/24	NA	5/6/24
49834831	2/28/24 to 3/28/24	NA	NA	3/29/24
14223465	4/19/24 to 6/30/24	NA	NA	8/26/24
32437816	6/10/24 to 6/30/24	8/26/24 to 11/15/24	11/18/24 to 12/13/24	12/16/24

Action Item 24-P-075

RESCIND APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)

BE IT RESOLVED, the Clinton Township Board of Education rescinds the approval of the following staff to serve as club advisors, coach or chaperone(s) for the 2023-2024 school year as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

CTMS	
Sport/Club	Advisor/Coach
Girls Softball Assistant Coach	Caitlin Sim

Action Item 24-P-076

APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff to serve as club advisors, coach or chaperone(s) for the 2023-2024 school year as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

CTMS		
Sport/Club	Advisor/Coach	Amount
Girls Softball Assistant Coach	Jennie Forman	\$1,558.20

Action Item 24-P-077

APPROVAL OF JOB TITLE AND JOB DESCRIPTION(S)

BE IT RESOLVED, that the Clinton Township Board of Education approves the job title and job description for the following new position, in accordance with board policy 3111, Creating Positions, effective 3/11/24:

- Human Resources/Facilities Clerk

Action Item 24-P-078

APPROVAL OF ADDITIONAL COMPENSATION

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff for additional compensation for time worked, as set forth below:

Name/ Account Number(s)	School / Dept	Type of Work	Dates and/or Hour(s)	Rate	Total pay not to exceed
Samantha Bori 11-219-100-101-995-035	PMG	Home Instruction SID #8189461133	2/26/24 - 3/29/24 Not to exceed 10 hours a week	\$30.05	\$1,502.50
Ronda Ferri 20-450-200-100-900-040 Grant Funded	RVS	High Impact Math Tutoring Program Manager	3/1/24 - 6/30/24	\$67.78	\$1,500.00

Caroline Mann 20-280-200-100-082-040 Grant Funded	RVS	Sustainable NJ Schools Program Manager	2/1/24 - 6/30/24	\$58.87	\$915.00
Michelle Rogers 20-450-100-100-900-040 Grant Funded	RVS	High Impact Math Tutoring Program Tutor	3/1/24 - 6/30/24	\$47.57	\$768.00
Julie Tepper 11-150-100-101-995-035	PMG	Home Instruction SID # 9160245969	1/31/24 - 6/18/24 Not to exceed 10 hours a week	\$30.05	\$5,889.80
Katherine Zaleski 20-450-10-10-900-050 Grant Funded	CTMS	High Impact ELA Program Language Arts Tutor	3/1/24 - 6/30/24	\$53.14	\$864.00

Action Item 24-P-079

APPROVAL OF SUBSTITUTE(S) FOR 2023-2024 SCHOOL YEAR

BE IT RESOLVED, the Clinton Township Board of Education approves the following substitute(s) for the 2023-2024 school year:

Substitute Teacher(s)	Daily Rate	Half-Day Rate	Effective Date
Alicia Chapman	\$150.00	\$75.00	3/1/24
Melanie Cholish	\$150.00	\$75.00	3/1/24
Caroline Issa	\$150.00	\$75.00	3/1/24
Gabriela Rodriguez	\$150.00	\$75.00	3/1/24
Connor Snee	\$150.00	\$75.00	3/1/24
Zoe Zimmerman	\$150.00	\$75.00	3/1/24

Account Numbers to be used pending assignment:

SRS - 20-218-200-176-989-030

Regular Ed. - 11-120-100-101-989-035 11-120-100-101-989-040 11-130-100-101-989-050

Special Ed. - 11-213-100-101-989-035 11-213-100-101-989-040 11-213-100-101-989-050

Substitute Teaching Assistant(s)	Daily Rate	Half-Day Rate	Effective Date
Alicia Chapman	\$150.00	\$75.00	3/1/24
Melanie Cholish	\$150.00	\$75.00	3/1/24
Caroline Issa	\$150.00	\$75.00	3/1/24
Gabriela Rodriguez	\$150.00	\$75.00	3/1/24
Connor Snee	\$150.00	\$75.00	3/1/24
Zoe Zimmerman	\$150.00	\$75.00	3/1/24

Account Numbers to be used pending assignment:

SRS - 20-218-200-176-989-030 PMG Kindergarten - 11-190-100-106-989-035

Special Education - 11-000-217-100-989-035 11-000-217-100-989-040 11-000-217-100-989-050

Substitute Nurse(s)	Daily Rate	Half-Day Rate	Effective Date
Jessica Zanzonico	\$200.00	\$100.00	3/1/24

Account Numbers to be used pending on assignment:

Health Office - 11-000-213-100-989-035 11-000-213-100-989-040 11-000-213-100-989-050

Substitute Custodian(s)	Hourly Rate	Effective Date
Theresa Bostock	\$17.00	3/26/24
Rileah McLaren	\$17.00	3/12/24

Account Numbers to be used pending on assignment:
11-000-262-100-989-035; 11-000-262-100-989-040; 11-000-262-100-989-050

Substitute Lunch Aides	Hourly Rate	Effective Date
Anna Williams	\$16.00	2/16/24
Patricia Wernes	\$16.00	2/29/24

Account Numbers to be used pending on assignment:
Lunch/Recess 11-000-262-107-989-000

Board of Education Roll Call Vote on Action Items 24-P-070 through 24-P-079

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY:

Ms. Kaltenbach - Chair; Ms. Creighton, Ms. Brennan

- 24-PR-018 APPROVAL OF FIRST READING**
- 24-PR-019 APPROVAL OF SECOND READING**
- 24-PR-020 APPROVAL OF REVIEWED POLICIES AND REGULATIONS**
- 24-PR-021 ABOLISHMENT OF POLICY AND/OR REGULATION(S)**

Action Item 24-PR-018

APPROVAL OF FIRST READING

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

NOW THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on March 11, 2024:

- Policy 7461 District Sustainability Policy
- Policy 2270 Religion in School
- Regulation 1330 Evaluation of School Business Administrator (M)

FURTHERMORE, BE IT RESOLVED, these policies and regulations shall be presented to the Board for adoption after a second reading at the April 29, 2024 Board Meeting.

Action Item 24-PR-019

APPROVAL OF SECOND READING

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

WHEREAS, the Clinton Township Board of Education approved the following first reading of these policies and regulations at the Board Meeting on January 22, 2024:

- Policy 0164 Conduct of Board Meeting
- Policy 5116 Education of Homeless Children
- Regulation 5116 Education of Homeless Children
- Policy 5240 Tardiness

NOW THEREFORE BE IT RESOLVED, the Clinton Township Board of Education adopts the above policies and regulations from a second reading at this Board Meeting on March 11, 2024.

Action Item 24-PR-020

APPROVAL OF REVIEWED POLICIES AND REGULATIONS

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop, adopt and review policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, regularly review policies and regulations; and

NOW THEREFORE BE IT RESOLVED, the Clinton Township Board of Education has reviewed the following policies, regulations, and bylaws at this Board Meeting on March 11, 2024.

- Policy 0131 Bylaws, Policies and Regulations
- Policy 0157 Board of Education Website
- Policy 1310 Employment of School Business Administrator/Board Secretary
- Policy 1350 Incapacity of School Business Administrator/Board Secretary
- Policy 1330 Evaluation of School Business Administrator (M)
- Policy 1540 Administrators Code of Ethics

Action Item 24-PR-021

ABOLISHMENT OF POLICY AND/OR REGULATION(S)

BE IT RESOLVED, the Clinton Township Board of Education hereby abolishes the following policies and/or regulations:

- Policy 1331 Evaluation of Board Secretary

Board of Education Roll Call Vote on Action Items 24-PR-018 through 24-PR-021

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

CURRICULUM:

Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach

- 24-CUR-071 APPROVAL OF TRAVEL EXPENDITURES**
- 24-CUR-072 APPROVAL OF SERVICES FOR 23/24 SCHOOL YEAR**
- 24-CUR-073 APPROVAL OF STEM AND MOSAIC EXTRA-CURRICULAR CLUBS**
- 24-CUR-074 APPROVAL OF AMENDMENT TO PRACTICUM REQUEST**
- 24-CUR-075 APPROVAL OF SUBMISSION OF BUDGET AMENDMENT TO THE ARP ESSER GRANT**
- 24-CUR-076 APPROVAL OF APPTEGY FOR DISTRICT WEBSITE AND COMMUNICATIONS**
- 24-CUR-077 APPROVAL OF A CONTRACT BETWEEN YMCA OF BUCKS AND HUNTERDON COUNTIES AND THE CLINTON TOWNSHIP BOARD OF EDUCATION FOR A BEFORE AND AFTER CARE SCHOOL AGE CHILD CARE PROGRAM CONTRACT**
- 24-CUR-078 APPROVAL OF SCHOOL FIELD TRIP TRANSPORTATION**
- 24-CUR-079 APPROVAL OF SCHOOL CALENDAR**

Action Item 24-CUR-071

APPROVAL OF TRAVEL EXPENDITURES

BE IT RESOLVED, the Clinton Township Board of Education approves the following travel expenditures:

Employee/ Account Number	Program Title/Location	Date(s)	Cost
Laura Greenstein 11-000-223-500-082-035	NJ Tiered System of Support and Special Education MUJC New Providence, NJ	4/25/24	\$90.00
Tracy Menzie 11-000-223-500-082-040	NJ Tiered System of Support and Special Education MUJC New Providence, NJ	4/25/24	\$101.70
Allison Lefebvre 11-000-223-500-082-035	NJ Tiered System of Support and Special Education MUJC New Providence, NJ	4/25/24	\$90.00

Amy Shearer 11-000-223-500-082-040	NJ Tiered System of Support and Special Education MUJC New Providence, NJ	4/25/24	\$90.00
Noel McCormick 11-000-223-500-082-040	NJ Music Educators Association Ringoos, NJ	3/15/24	\$60.00
Kristina Knapp 11-000-223-500-082-035	Understanding Eating Disorders Cornerstone Day School Cranford, NJ	3/21/24	na
Kendra Squindo 11-000-223-500-082-040	Understanding Eating Disorders Cornerstone Day School Cranford, NJ	3/21/24	na
Diane Cormican 11-000-223-500-082-050	Bernards School District (site visit)	3/26/24	na
Erin Evans 11-000-223-500-082-035	Bernards School District (site visit)	3/26/24	na
Jennifer Desjadon 11-000-223-500-082-040	Bernards School District (site visit)	3/26/24	na
Andrew Zabiega 11-000-251-592-081-000	NJASBO Annual Conference Atlantic City, NJ	6/5/24-6/7/24	\$1,175.00
Christina Giordano 11-000-223-500-082-040	AEP Connections Master Class Advanced Strategies to Develop Executive Function Skills (virtual)	4/16/24	\$175.00
Sonia Damanakis 11-000-223-500-082-050	The NGSS, Modeling and the NJSLA - Science, Grades 6-8 Bloomfield, NJ	3/22/24	\$216.00
Melissa Stager 11-000-230-590-080-000	NJASA Women's Leadership Conference 2024 Somerset, NJ	3/17/24 - 3/19/24	\$781.49
Wendy Lertola 11-000-223-500-082-035	NJCEC Conference Ramapo College of NJ	3/18/24	\$50.00
Christina Giordano 11-000-223-500-082-040	Elementary Peer Mediation NJ Law Center New Brunswick, NJ	4/18/24	\$26.00
Kathryn Spann 11-000-223-500-082-035	Visitation with Elementary Librarian Robert Hunter School, Flemington, NJ Tewksbury Elementary School, Califon, NJ	3/18/24	na
Gretchen Dempsey 11-000-251-592-081-000	NJASBO Annual Conference Atlantic City, NJ	6/5/24-6/7/24	\$1,053.72
Tina Rockafellow 11-000-223-500-082-040	Orton Gillingham Structured Literacy Multisensory Reading MUJC New Providence, NJ	5/7/24	\$100.00
Lauren Besecker 11-000-223-500-082-035	2024 NJSHA Annual Conference Atlantic City, NJ	5/9/24-5/10/24	\$463.00
Jean Kinkead 11-000-223-500-082-050	Visitation to Warren Township Middle School to view iReady in the classroom	3/14/24	\$22.00
Patricia Comly 11-000-223-500-082-050	Visitation to Warren Township Middle School to view iReady in the classroom	3/14/24	\$23.50

Tracey Carew 11-000-223-500-082-050	Visitation to Warren Township Middle School to view iReady in the classroom	3/14/24	\$21.00
Christina Hunte 11-000-240-500-050-050	NJ Tiered System of Support (NJTSS) & Special Education	4/25/2024	\$115.00
Christina Hunte 11-000-240-500-050-050	PowerScheduler Workshop Series - Prepare to Build	4/9/24 - 4/12/24	\$360.00
Tracy Menzie 11-000-223-500-082-040	The Parenting Moment, Trauma-Informed Parent/Caregiver-Child Interaction	4/12/24	\$75.00
Frank Bolognini 11-000-261-420-085-000	2024 NJSBGA Expo Conference	3/18/24 - 3/20/24	\$325.00
<i>Costs are all inclusive of flight, lodging, meals, and mileage, etc, if applicable.</i>			

Action Item 24-CUR-072

APPROVAL OF SERVICES FOR 23/24 SCHOOL YEAR

BE IT RESOLVED, the Clinton Township Board of Education approves the following services for the 2023-2024 school year (unless otherwise specified):

SERVICE	PROVIDER/ACCOUNT NUMBER	COST
Neurodevelopmental Evaluation for SID #8189461133	Hunterdon Medical Center 11-000-219-320-084-035	\$1,002.75
Contracted Home Instruction for SID #8573267839 2/7/24 - 2/13/24 - 10 hours	LearnWell 11-219-100-101-995-040	\$768.00 (\$76.80 per hr)
AAC Evaluation SID# 2840922386	Garden State AAC Specialists, LLC 11-000-219-320-084-035	\$1,300.00
Occupational Therapy Evaluation SID# 4756857185	Therapeutic Intervention, Inc. 11-000-219-320-084-050	\$415.00
Curriculum Development & Instructional Services	Dr. MaryAnn Reilly Blueprints for Learning 20-488-200-300-082-040	\$18,000.00
Program Launch Professional Development Services	OpenSciEd (National Center for Civic Innovation) 20-487-200-300-082-040	\$6,000.00

Action Item 24-CUR-073

APPROVAL OF STEM AND MOSAIC EXTRA-CURRICULAR CLUBS

WHEREAS, the ARP ESSER Beyond School Day grant is meant to enrich students after school to make up for missed learning during the pandemic, and;

WHEREAS, CTMS students would benefit from after school activities based on STEAM (Science, Technology, Engineering, Art, Math) principles;

BE IT RESOLVED, that CTMS will hold two after school clubs, STEM and MOSAIC clubs, to be funded by ESSER funds aligned with the CTEA contract.

Action Item 24-CUR-074

APPROVAL OF AMENDMENT OF PRACTICUM REQUEST

BE IT RESOLVED, the Clinton Township Board of Education approves the amendment to the following practicum request:

Name	Program/University	Date(s)	Placement	Number of Hours
Morgan Reiner	Western Governors University Student Teaching	3/18/24 - 6/18/24	Julia Mueller/PMG (40 days) Lauren Niebuhr/ CTMS (20 days)	60 days of student teaching

Action Item 24-CUR-075

APPROVAL OF SUBMISSION OF AMENDMENT TO THE ARP ESSER GRANT

BE IT RESOLVED, the Clinton Township Board of Education approves the submission of a Grant Amendment to the ARP ESSER grant as per attachment Action Item 22-CUR-035:

ESSER III Learning Accelerated

Function/Object	Current Allocation	Amended Allocation
100-100	\$12,000.00	\$4,285.00
100-300	\$33,000.00	\$26,123.00
200-300	\$50,534.00	\$64,626.00
200-600	\$0.00	\$500.00

ESSER III Summer Learning

Function/Object	Current Allocation	Amended Allocation
100-300	\$5,000.00	\$2,600.00
100-600	\$5,000.00	\$0.00
100-100	\$30,000.00	\$37,400.00

ESSER III Beyond The School Year

Function/Object	Current Allocation	Amended Allocation
100-100	\$30,000.00	\$6,160.00
100-600	\$10,000.00	\$7,878.00
200-300	\$0.00	\$3,702.00
400-731	\$0.00	\$22,260.00

ESSER III Mental Health

Function/Object	Current Allocation	Amended Allocation
200-600	\$10,000.00	\$6,500.00
200-300	\$35,000.00	\$38,500.00

Action Item 24 -CUR-076

APPROVAL OF APPTEGY FOR DISTRICT WEBSITE AND COMMUNICATIONS

WHEREAS, the Clinton Township Board of Education has policies that govern effective communication of information via a web based platform; and

WHEREAS, the current web based platform will expire in June of 2024; and

WHEREAS, the Strategic Planning Team together with district administration reviewed multiple providers in an effort to increase communication, and social media presence, and found Apptegy to be the provider that most closely met criteria established through strategic planning;

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of schools, we approve the website application Apptegy for the 2024-2025 school year and in subsequent years based on performance of the platform.

Action Item 24 -CUR-077

APPROVAL OF THE CONTRACT BETWEEN YMCA OF BUCKS AND HUNTERDON COUNTIES AND THE CLINTON TOWNSHIP BOARD OF EDUCATION FOR A BEFORE AND AFTER CARE SCHOOL AGE CHILD CARE PROGRAM

WHEREAS, the Clinton Township Board of Education and the YMCA of Bucks and Hunterdon Counties entered into a contract for an in-district before and after care school age child care program for the 2023-2024 school year; and

WHEREAS, the Clinton Township Board of Education has found that the YMCA of Bucks and Hunterdon Counties is performing the services under the contract in an effective and efficient manner; and

NOW THEREFORE BE RESOLVED, upon the recommendation of the Superintendent of Schools, that the Clinton Township Board of Education approves the renewal of the contract between the YMCA of Bucks and Hunterdon Counties and the Clinton Township Board of Education to provide a Before and After Care program for the school district for the 2024-2025 school year;

BE IT FURTHER RESOLVED that, the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Action Item 24-CUR-078

APPROVAL OF SCHOOL FIELD TRIP TRANSPORTATION

BE IT RESOLVED, the Clinton Township Board of Education approves the following field trips (inclusive of transportation):

Trip Dates	Description	Class/ Group	Trip Coordinator
5/10/24	Medieval Times Lyndhurst, NJ	7th Grade	Bonnie Birken
5/22/24 Rain Date: 5/23/24 or 5/30/24	Windy Acres Lebanon, NJ 20-280-200-500-082-050 (Title IV funded)	Participating 6th Grade	Kevin Rudolph/Joy Mitariten

Action Item 24-CUR-079

APPROVAL OF SCHOOL CALENDAR

BE IT RESOLVED, the Clinton Township Board of Education approves the school calendar updates for the 2023-2024 school year.

Board of Education Roll Call Vote on Action Items 24-CUR-071 through 24-CUR-079

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

NEGOTIATIONS:

Ms. Brennan – Chair, Dr. Blumenfeld, Dr. Riihimaki, Mr. Rosa

OLD BUSINESS:

NEW BUSINESS:

SECOND RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session; and

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include HIB investigations(s), collective bargaining agreement, and legal updates; and

WHEREAS, the length of the executive session is expected to be approximately 40 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken;

NOW THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

ADJOURN TO EXECUTIVE SESSION:

Motion to approve the above executive session resolution for the board adjourning to closed session to discuss HIB investigations(s), collective bargaining agreement, and legal updates, wherein the length of time for the executive session is expected to be approximately 40 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

Action 24-AJ-015

Motion made by _____, seconded by _____, to adjourn the meeting of the Clinton Township Board of Education to executive session at _____(time).

(___All___ Ayes; _____ Nays; _____ Abstain; _____ Absent)

RECONVENE TO PUBLIC SESSION:

Action 24-AJ-016

Motion made by _____, seconded by _____, to reconvene the meeting of the Clinton Township Board of Education to public session at _____(time).

(___All___ Ayes; _____ Nays; _____ Abstain; _____ Absent)

Action Item 24-SU-025

BE IT RESOLVED, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Melissa Stager’s, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 259357
- HIB Report Tracking Number 257957
- HIB Report Tracking Number 259227
- HIB Report Tracking Number 259229
- HIB Report Tracking Number 259513
- HIB Report Tracking Number 260588
- HIB Report Tracking Number 259935
- HIB Report Tracking Number 260670
- HIB Report Tracking Number 260713
- HIB Report Tracking Number 260772

Board of Education Roll Call Vote on Action Item 24-SU-25 through 24-SU-025

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Fernandes	Mr. Hornick	Ms. Kaltenbach	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion									
Aye									
Nay									
Abstain									
Absent									

ADJOURNMENT:

Action 24-AJ-017

Motion made by _____, seconded by _____, to adjourn the meeting of the Clinton Township Board of Education at _____(time).

(___All___ Ayes; _____ Nays; _____ Abstain; _____ Absent)

NEXT MEETING DATES:

April 29, 2024

June 3, 2024

June 24, 2024

July 25, 2024 *

August 12, 2024

September 9, 2024

October 21, 2024

December 9, 2024

January 2, 2025 **

* Board Retreat

** Organization Meeting